

TECHNICAL ASSISTANCE TO SUPPORT EMILE SYSTEM DESIGN AND IMPLEMENTATION

U.S. Department of Labor, Employment and Training Administration

September 2004 – September 2006

Project Summary: For many years, states and other grantees have designed and maintained management information and reporting systems based primarily on requirements for individual Department of Labor, Employment and Training Administration (DOL/ETA) programs. In a July 16, 2004 Federal Register announcement, ETA proposed a new single, streamlined reporting and recordkeeping system -- formally called the ETA Management Information and Longitudinal Evaluation (EMILE) reporting system -- to replace the current data collection and reporting requirements for 12 ETA-funded employment and training programs. The proposed EMILE reporting system features a single quarterly report format and would standardize data collection and reporting -- based on a core set of information -- for both jobseeker and employer customers. These standardized individual records include information on customer characteristics, type of services received, and common measures of outcomes. ETA received many comments from states, local workforce development agencies, national associations, and other groups and individuals in response to its Federal Register notice. These comments identified specific features and requirements of the EMILE proposal that the respondents believed should be reconsidered, modified, and/or eliminated. In response to the many comments received, ETA funded this study. The purpose of this study was to provide information and analyses to help ETA in making appropriate revisions to the original EMILE proposal and state and local workforce development agencies (and partners) with effective implementation of the EMILE reporting system in the future. Major data collection tasks included: (1) review and synthesis of comments received in response to the Federal Register notice, and (2) site visits conducted in the summer and fall of 2005 to state agencies in California, Illinois, New York, and Tennessee. In addition, to gather local state perspectives on EMILE implementation, research staff visited local agency staff in two localities in California (City of Los Angeles and San Bernardino County) and Tennessee (Memphis and Clarksville). A final report and briefing package was prepared for ETA to help guide revisions to the EMILE system.

Reports: J. Trutko, J. Kaiser, B. Barnow, and M. Farrell, *Feasibility Study of the ETA Management Information and Longitudinal Evaluation (EMILE) Reporting System: Final Report*, Capital Research Corporation, prepared for the U.S. Department of Labor, Employment and Training Administration, 2006.